

Glaisdale Playgroup

Student Placement Policy.

We recognize that the quality and variety of work which goes on in a pre-school makes it an ideal setting for students on placement from Early Years training and qualifications as well as those on the Diploma in Pre-school Practice or Tutor Fieldworker courses.

In co-operation with educational providers, we welcome students into the pre-school on the following conditions:-

- The needs of the children are paramount. Students will not be admitted in numbers which will hinder the essential work of our group.
- Students must be engaged in bona fide early years training which provides necessary background understanding of children's development and activities.
- Students will not be counted as part of our staffing ratios.
- Students will be given a short induction on their first visit so as to understand the workings of the group.
- Photographs may not be taken on a student's own camera, phone or other device. If photographs are required for coursework playgroup staff will take them on the playgroup cameras or tablet and provide these, with parental permission, to the student.
- Any information gained while in the setting about children, families or other adults in the setting must remain confidential.
- Any information gathered during placement regarding the setting, staff members and any children or families involved in the group, **must not** be discussed out of the setting either verbally or via social networking sites to remain professional and maintain confidentiality.
- Unless in possession of a current enhanced DBS, students will not have unsupervised access to children.

This policy was adopted on the 18/09/17

(signed on behalf of the committee) H.Purtill