

# Glaisdale Playgroup

## Fee Policy

Glaisdale Playgroup takes government funding for all 3 and 4 year olds, this starts the term after the child's 3<sup>rd</sup> birthday.

Funding can be spread between different providers and is for 15 hours or if specific criteria are met can be extended to 30 hours (extended entitlement).

2 year old funding is available dependent on a family meeting government criteria, please ring Families Information Service to find out about this or see the FIS website.

We also take fee paying children the fees paid are as follows :-

- Children under 2 are asked for a donation.

**Children under 2 remain the responsibility of the parent / carer**, and are able to use all the equipment during sessions.

- Children aged 2 years until they are funded (term after 3<sup>rd</sup> birthday) - **£10.50** per session equivalent to £3.50 per hour. (unless in receipt of 2 yr funding).
- Children aged 2 and over who are still permanently accompanied by a parent/carer will be charged the lower fee of £5 until such time as they are left unaccompanied.

Funded children do not pay fees. We will notify you once your child is eligible, remember we need to see their birth certificate or passport once they are able to take up a place, if you are claiming the extended entitlement we will require the proof which will be issued to you when you make the application. A parental agreement must be signed detailing any providers and days and hours of attendance. These are updated termly and hours/days can be altered.

However as funding can only be taken at 2 settings per day Glaisdale playgroup **will charge** parents if they have used their full 15 hours, (or 30 if claiming extended entitlement) at another provider. The fee will be equivalent to the government funding at the time (£3.90 per hour, 2017 - 2018).

Fees can be paid on the day or termly/half termly by invoice. Cash, cheques, or online payments are accepted please make cheques payable to **Glaisdale Playgroup** or ask for the playgroup bank details for online payments, childcare vouchers are accepted also please enquire.

If you don't have money for fees on any day please mark the column on the payment sheet with a star and put the full amount paid in the column for the day you make a payment.

Lunches can be purchased from school or children can bring a packed lunch if preferred. Lunch Money is payable directly to school via playgroup, if paying by cheque please make it payable to **Yorkshire Endeavour Academy Trust**.

Lunch will be ordered and charged for unless we are notified by a parent before 9.30am that the child will not require one. This is due to the requirement by the kitchen staff to have numbers before 10am each day.

Fees will be reviewed annually at the AGM and will be adjusted according to any increases in wages and rent.

This policy was adopted on ...26/2/18

(signed on behalf of the committee by) H.Purtill

